APPENDIX 1

Organisation name: Dulwich Society **Date of risk assessment: 20.07.2026** **Event Name, Date and Location: Lone Volunteering Various dates and locations**

What are the hazards? *	Who might be harmed and how?	What are you already doing to control this risk?	Do you need to do anything else to control this risk?	Action by who?	Action by when?	Done/ Comments
Slips and trips	Volunteers delivering Journals tripping on paving stones or steps	Lone Volunteers Policy identifying precautions is issued to volunteers				
Licence						
Manual Handling	Injury to Journal distributors or gardeners due to carrying heavy weights	Lone Volunteers Policy recommends carrying a manageable weight				
Fire Safety						
Noise						
Transport	Journal distributor or other lone volunteer involved in road traffic accident	Lone Volunteers Policy identifying precautions is issued to volunteers				
Access						
Safeguarding						
Emergencies/First Aid	Accident occurring whilst delivering Journals, gardening, setting up room for meeting.	Lone Volunteers Policy recommends avoiding isolated areas so help will be at hand if needed				
Local Neighbours						
Weather	Greater potential for trips and falls by Journal distributors in icy weather	Lone Volunteers Policy recommends avoiding delivering Journals in poor weather				
Waste handling						
Insurance Cover	Society subject to claims following an accident or assault	Society has 3rd Party Insurance covering volunteers				
Event Organiser illness						
Theft/Violence	Theft or violence relating to lone volunteers delivering Journals, gardening or other activity	Lone Volunteers advised to carry mobile phones and valuables discreetly and avoid isolated areas and late night deliveries				

Completed by: Jane Jones, Secretary

On behalf of the Dulwich Society

*** The listed risks are prompts. Please amend as needed to record relevant risks**

When completed, please email this form to the Secretary, at: secretary@dulwichsociety.com